

**King’s Leadership Academy Liverpool 2017/18**

**FLOW CHART FOR RAISING SAFEGUARDING CONCERNS ABOUT A CHILD**

**Local Authority Designated Officer for concerns about adults is:**

**Ray Said**

**Tel: 0151 – 233 0844**

**Designated Safeguarding Lead (s)**

**Rebecca McCarthy (AP)**

**Tel: 0151 – 728 2102**

**Liz Clarke**

**Tel: 0151 – 728 2165**

**Link Governor:**

**Sir Iain Hall**

**If you have a concern, put it in writing on a Safeguarding Concern Form**

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**Contact details for**

**Social Care Referrals:**

[**carelinechildrensservices@liverpool.gcsx.gov.uk**](mailto:carelinechildrensservices@liverpool.gcsx.gov.uk)

**Prevent/Channel Referrals:**

**Paul Storey**

**Tel: 0151 - 7778328**

**Designated Safeguarding Lead records concern and keeps in confidential Safeguarding File**

***In exceptional circumstances, concerns may be referred directly to***

***Children’s Social Care***

**Refer**

**Monitor**

**Designated Safeguarding Lead reviews Concern Form and makes a decision about the next steps.**

**Record**

**Designated Safeguarding Lead discusses decision with a senor teacher of the Principal and agree to refer to Social Care**

**Once discussed with parent/carer, Designated Safeguarding Lead decides to record concern, monitor or refer to Social Care**

**Class teacher asked to monitor child and feedback to the Designated Safeguarding Lead within an agreed timescales**

**Decision made to refer the concern to Social Care**

**Decision made to discuss concern informally with the parent/carer**

**Decision made to monitor concern**

**Hand Concern Forms to:**

**Liz Clarke**

**Tel: 0151 – 728 2165**